

# 2019 Chicago CROP Hunger Walk

## Application for Local Hunger Agency Grant

This application is for the purpose of obtaining a Local Hunger Agency Grant awarded by Church World Service as a result of funds generated from the Chicago CROP Hunger Walk. Grant awards are based on a percentage of CROP Hunger Walk income. Qualified agencies will be selected based on their hunger fighting initiatives in the Chicago community and their commitment to the promotion and success of the CROP Hunger Walk. The 2019 Chicago CROP Hunger Walk is planned for the **third Sunday in October (10/20/19)**.

### Application Guidelines

1. Agency projects must be ecumenically sponsored or approved.
2. **Grants must be used for hunger or hunger-related programs.**
3. Applicant must be recognized by the Internal Revenue Service as a 501(c)3 tax-exempt agency. If the agency is not tax-exempt, it must be sponsored by a tax-exempt agency or church that is responsible for proper use of the funds.
4. Deadline for grant submission: **February 28, 2019**
5. Unsolicited grant proposals are welcomed.
6. Submit grant application by email to [chicagocrop@gmail.com](mailto:chicagocrop@gmail.com)  
Alternatively, applications may be mailed to:  
Chicago CROP Hunger Walk Committee  
1218 W. Addison St.  
Chicago, IL 60613
7. Applications will be reviewed at the **March 12, 2019 Planning Committee meeting**; attendance is strongly encouraged.



### Expectations

1. An agency representative must take an active role on the planning committee, attending pre-Walk meetings or conference calls, a Rally Day event, plus Evaluation meeting(s).
2. The agency will help recruit participants and volunteers to assist in the event.
3. The agency will use its resources to help promote the Chicago CROP Hunger Walk. Examples of how agencies have helped promote the event include: articles in agency newsletters, CROP Hunger Walk buck slips in letters and donation acknowledgements, donation of media time/ad space, recruitment of walkers and business sponsors, phone calls, circulation and posting of CROP Hunger Walk materials, mention of the event during interviews, encouragement of ministerial support, mention in online or email campaigns with links to the Chicago CROP Hunger Walk website and Facebook page, posts on agency social media platforms.
4. The agency must be prepared to submit general information and at least one photo and story of their hunger program in action for publicity purposes.
5. On CROP Hunger Walk day, the agency must provide at least 6 volunteers to cover a specific assignment. Assignments will be given in September and will include one or more of the following: a.) marking the route (vehicle needed), b.) staffing a rest stop c.) unmarking the route, d.) clean-up, e.) cheering section along route, f.) and other, as needed.

### Approval

The Chicago CROP Hunger Walk Committee will select the Local Hunger Agency Grant recipients of funds raised at the annual CROP event. Final approval for each agency will be granted by the national office of Church World Service and grants distributed in January.

### For Additional Information

#### **Jon K. Skogen,**

Sr. Community Engagement Specialist

#### **Church World Service**

(872) 225-2575 ▪ [jskogen@cwsglobal.org](mailto:jskogen@cwsglobal.org)

#### **Gail Angel**

Chicago CROP Hunger Walk Agency Liaison

(773) 255-2197 ▪ [avanteangel@aol.com](mailto:avanteangel@aol.com)

### About Church World Service

Church World Service is a cooperative ministry of 36 Protestant, Orthodox and Anglican denominations, providing self-help and development, disaster relief, and refugee assistance in some 80 countries. Within the United States, Church World Service assists communities in responding to disasters, resettles refugees, promotes fair national and international policies, provides educational resources, and offers opportunities to join a people-to-people network of local and global caring through participation in CROP Hunger Walks, the Blankets+ Program, and the CWS Kits Program.

**Application for Local Hunger Agency Grant – Chicago CROP Hunger Walk**

Organization: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Website: \_\_\_\_\_

1. Does this agency have a Federal IRS tax-exempt status [501(c)3] letter? \_\_\_\_ Yes \_\_\_\_ No
2. If a copy of the 501(c)3 form has not been previously filed with Church World Service, please attach a copy.
3. If the local agency is not IRS tax exempt, it will be necessary to have a local church or other tax-exempt agency assume responsibility for the grant funds.

Name of church or agency assuming responsibility: \_\_\_\_\_

Federal Tax ID#: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Website: \_\_\_\_\_

4. Is the project/s ecumenically sponsored or approved? \_\_\_\_ Yes \_\_\_\_ No
5. Describe in detail how the Local Hunger Agency Grant will be used (use additional paper, if needed):
  
  
  
  
  
  
  
  
  
  
6. Has this organization ever received a CROP Hunger Walk Local Agency Grant? \_\_\_\_ Yes \_\_\_\_ No When? \_\_\_\_\_
7. Provide detail of how the agency will assist in organizing and promoting the Chicago CROP Hunger Walk.

8. We understand that in order to receive funds from the Chicago CROP Hunger Walk our representative must **ACTIVELY** participate in the work of Recruitment, Logistics, Business Development (solicitation of business sponsors or in-kind donations) or Publicity, assist on the day of the event, and participate in follow up meetings to evaluate and kick off planning for the following year's Walk. **The person listed below will serve as our representative:**

Name: \_\_\_\_\_

Telephone (Day): \_\_\_\_\_ (Evening): \_\_\_\_\_

Email: \_\_\_\_\_

Signature of person completing this form: \_\_\_\_\_

Printed name and title: \_\_\_\_\_ Date: \_\_\_\_\_